Do you enjoy leadership positions? Do you want to help the Jr. Council’s voice be heard? Junior Council helps plan and implement many 4-H events and activities throughout the year. If you are interested in being an officer of this important group, please fill out the following form.

**2019-20 Junior Council Officer Application**

Name__________________________________________________________

Years in 4-H _______________                      Years in Junior Council _______________

Position Interested in Holding (President, VP, Secretary, Reporter, Assistant Treasurer (2 year commitment), or Social Media Ambassador)

____________________________________________________________________

Qualifications (committees, leadership roles, etc.)

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Why are you interested in this position?

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Signature: ___________________________                      Date: _____________

**Remember to:**

Email this form to tammys@udel.edu or it can be mailed to the Carvel REC: 16483 County Seat Hwy Georgetown, DE 19947
ATTN: Kaleb Scott

Due Friday August 2, 2019
Jr. Council Officer Roles:

**President:** The President of Junior Council will preside over all of the meetings during the coming year. You are expected to work closely with fellow officers, junior leaders and adult leaders in preparing an agenda before each meeting and in conducting the business of the council. Members deserve your best effort to keep the meetings running smoothly. You must be fair in your treatment of all members as you work together with them to accomplish the work before you.

**Vice President:** The Vice President is the second in the chain of command. In the absence of the President you will preside and perform the duties of the President. Therefore, you must keep yourself informed about the business coming before the council.

**Secretary:** Decisions made by Junior Council must be officially written down and kept by the Secretary for future reference. Clear and precise minutes are important to a well-organized group. The reports sent to the Extension Office after each meeting will keep the Extension agents in the counties informed. You are the official link with others outside the council.

**Treasurer:** The money of Junior Council is entrusted to the care of the Treasurer. This money is a tool in helping the council make accomplishments that individually could not be done. You will carefully record all money received and pay out the money the council decides to spend. Be ready to give a report of the finances at any time. This is a two-year commitment. The officer chosen will begin as the Assistant Treasurer and will learn from the treasurer how to write checks, read reports, and keep track of financial records.

**Reporter:** It is the job of the reporter to record all items discussed at meetings. Your reporting will inform county club members and leaders what we do as a Junior Council. You will work closely with the secretary and social media ambassador to put the word out to the community about what we are doing.

**Social Media Ambassador:** The position of social media ambassador is a multifaceted one. The person in this position must use the 4-H brand and marketing key words/terms in social networking sites to communicate with customers, partners, and peers consistently, provide input and insight into how to drive the 4-H message deeper into social networking communities, leads by example on social media rules of engagement and representing 4-H within social media networks and works with the other counties ambassadors as well as State Teen Council to market 4-H.

The officers carry important responsibilities; however, Junior Council is composed of all of the members. The members bring ideas, enter into the discussion, vote on important issues and give full support to the officers. Regardless of our experience in meetings, all of us can increase our skill in working together as a group if we are willing to follow the 4-H motto of “Make the Best Better.”